

Minutes of the Meeting of the Quality Standards Committee held on
28 November 2018 at 5.45 pm in BT28, Flemingate, Beverley

Committee Members: Lesley Archer, Business Member (Chair)
Salil Datta, Co-opted Member
Viv Parker, Co-opted Member

Also in Attendance: Mike Welsh, Principal
Paul Smith, Director of Curriculum Programmes
Helen Wooldridge, Assistant Principal: Information, Planning, Learner Experience, Inclusion & Curriculum Operations
Janice Sunderland, Clerk to the Corporation

Min. No.		ACTION by whom	DATE by when
642	<u>APPOINTMENT OF COMMITTEE CHAIR AND VICE CHAIR 2018-2019</u> Lesley Archer, Business Member was confirmed as Chair of the Committee and Salil Datta, Co-opted Member as Vice Chair of the Committee for 2018-2019.		
643	<u>APOLOGIES</u> Apologies were received from Waqas Tariq, Local Community Member.		
644	<u>DECLARATION OF INTEREST IN ANY OF THE ITEM ON THIS AGENDA</u> The Chair reminded members of the Committee to declare at the start of the meeting interests held in any matters to be discussed. M Welsh declared his association as Northern Region FE Principals' representative on the AoC Employment Policy Group and the Skills Network.		
645	<u>MINUTES OF THE MEETING HELD ON 13 JUNE 2018</u> The minutes of the meeting held on 13 June 2018 were agreed and signed by the Chair of the Committee.		
646	<u>MATTERS ARISING</u> There were no matters arising.		
<u>ITEMS FOR APPROVAL</u>			
647	<u>COLLEGE RETENTION, PASS AND ACHIEVEMENT RATES 2017-2018 WITH TARGETS FOR 2018-2019</u>		

The Director of Curriculum Programmes presented an overview of the college retention, pass and achievement rates for 2017-2018. He highlighted a summary of key achievement data by age and qualification type highlighting some of the key achievements as:

- Outcomes for all learners were outstanding, with a headline achievement rate for all ages showing a sustained improvement over the last four year to 89.1%, 3.6ppt increase since 2016-2017 and 4.7ppt above national rates.
- Retention continued to improve to 95%.
- 16-18 outcomes were outstanding at 86.1%, a 2.6ppt increase since 2016-2017 and 4.6ppt above national rates.

Some areas had been identified for improvement which included outcomes for some certificate programmes, Access to HE programmes and apprenticeship achievement rates.

Members queries whether distance learning with employers contributed to the issues being experienced in relation to apprenticeship achievement rates and it was confirmed that local employers were committed with good buy in overall. It was however recognised that employers were a factor with withdrawal but results were not completely due to this.

Members praised the excellent results achieved and considered the proposed targets for 2018-2019 which were agreed for recommendation for approval to the Board at its next meeting to be held on 12 December 2018.

DCP

12.12.18

648 SUMMARY SELF-ASSESSMENT REPORT 2017-2018 AND ACTION FOR IMPROVEMENT FROM THE QUALITY IMPROVEMENT PLAN 2018-2019

The Director of Curriculum Programmes presented the College's self-assessment summary grades for 2017-2018.

Members noted that the grades presented were subject to further internal and external moderation.

It was noted that the College would be self-assessing as "outstanding" for overall effectiveness of provision for the second successive year, with all key Ofsted judgements being graded as "outstanding". It was also noted that all qualification types remained "outstanding", excluding apprenticeships which remained "good". All curriculum areas remained good or better and it was noted there may be some changes in these assessment grades before being presented to the Board.

The Quality Improvement Plan for 2018-2019 was received and noted.

The summary self-assessment report 2017-2018 and quality improvement plan 2018-2019 were considered and, subject to moderation, were recommended for approval to the Board at its meeting to be held on 12 December 2018.

DCP

12.12.18

ITEMS FOR INFORMATION

649 VALUE ADDED ANALYSIS 2017-2018

The Director of Curriculum Programmes presented the headline analysis of value added (VA) for 2017-2018 which included a detailed analysis of Level 3 value added, DfE progress measures and an update on the DfE value added measures.

Members were provided with an explanation of how the Advanced Learner Performance System (ALPS) worked within the College. It was confirmed the system set specific aspirational targets at subject level with success in driving up grades. Members welcomed the tool being used to motivate students to meet higher expectations.

Members discussed the progress scores for English and Maths and it was confirmed areas had been highlighted to investigate and that significant progress on improvement had already been made which would be evident in the next set of data.

Members noted the value added analysis for 2017-2018.

650 TEACHING AND LEARNING STANDARDS REPORT 2017-2018

The Director of Curriculum Programmes presented an update on the teaching, learning and assessment standards up to 1 September 2018. Members noted that the current standards of teaching, learning and assessment remained high, replicating the characteristics identified in the College and curriculum self-assessment reporting. It was noted that areas of improvement would be continually addressed through observations, actions plans and staff development/coaching and through LEAPP activities.

Members noted the teaching and learning standards report for 2017-2018.

651 LEARNER VIEWS

a) Learner surveys

The learner survey results for the summer term 2017-2018 for both FE and HE learners were presented.

The results in both FE and HE demonstrated consistent satisfaction levels which were good or better. Feedback in relation to the quality of teaching, learning and assessment remained high, reflecting student appreciation of the outstanding experience they continued to receive.

A few isolated areas where satisfaction levels were below the average would be analysed in full with action taken throughout 2018-2019.

Members noted that results continued to be similar year on year and that they reflected the self-assessment report grades.

The learner survey results were received and noted.

b) Learner focus group outcome

The Assistant Principal tabled a summary of the feedback from the Learner Focus Groups held in the autumn term.

Members noted the feedback and the action plan which had been developed as a result of the learner feedback.

652 STAKEHOLDER VIEWS/EMPLOYER RESULTS 2017-2018, FE CHOICES AND OFSTED

The Director of Curriculum Programmes presented a summary of the recent surveys of employers' views of the College in 2017-2018. The increase in response rate from 43% last year to 48% was welcomed and it was agreed to continue to take actions to further increase the response rate from a wide range of employers.

It was noted that there was a slight decrease in the average overall score in 2017-2018 but that the feedback remained at 9.17 out of 10 which was good overall.

Members noted the stakeholder views/employer results for 2017-2018.

653 14-16 PROVISION

The Assistant Principal tabled a report evaluating 14-16 provision for 2017-2018 and confirming the current provision for 2018-2019.

a) Evaluation 2017-2018

It was confirmed that the College had increased the number of school links to 10, compared to 8 in 2016-2017 which included two special schools. Achievement rates had improved to 93% in 2017-2018 compared to 87% the previous year, retention was 96.4% with an increasing number of learners confirming positive progression to a range of providers.

14-16 provision had been the focus of internal inspection in April 2018 and was rated as "outstanding" and members noted some of the key strengths.

b) Recruitment 2018-2019

It was reported that the College continued to successfully offer a wide range of provision to 14-16 year old learners in 2018-2019. The learner numbers were at 100, including 15 commissioned placements, compared to a final outturn of 85 in 2017-2018.

It was noted that the Principal continued to meet with schools across the East Riding to take forward areas of interest. They currently included a consortium model for schools links being led by Hessle School and The Consortium Academy Trust (TCAT) covering a number of East Riding schools as well as an engineering pathway for years 9-11 at St Mary's Walk in conjunction with Bridlington schools. It was confirmed the engineering qualification would be a vocational qualification.

Members noted the report.

654 HIGHER EDUCATION TERMS AND CONDITIONS 2019-2020

The Director of Curriculum Programmes presented the finalised HE terms and conditions 2019-2020 confirming there were no major changes to note.

It was confirmed that students were reminded periodically of the contents and that the College followed good practice from the AOC and University of Hull in producing the terms and conditions.

Members noted the higher education terms and conditions 2019-2020.

655 MINUTES FROM SUB COMMITTEES

Curriculum and Standards Forum

The minutes of the Curriculum and Standards Forum meetings held on 18 September 2018, 16 October 2018 and 13 November 2018 were received.

Minutes of the Equality, Diversity and Inclusion Committee

The minutes of the Equality, Diversity and Inclusion Committee meeting held on 14 November 2018 were received.

Minutes of the HE Committee

The minutes of the HE Committee meetings held on 22 June 2018 and 13 September 2018 were received.

Minutes of the Curriculum Area HE Joint Boards of Studies

The minutes of the Joint Boards of Studies Meeting held on 27 June 2018 with regards to the Foundation Degree in Public Services were received.

656 CLOSE

There being no further business, the Chair thanked members for attending and closed the meeting at 6.50 pm

Janice Sunderland
Clerk to the Corporation

Signed as a correct record on6/2/2019..... (Date)


..... (Chair)

