# Day in the life

# **Supported interns**

Ensuring young people with special educational needs fulfil their potential

A NEW Government scheme which will help young people aged 18-25 with special educational needs gain invaluable work experience, employability skills and confidence is now taking place in the council.

A supported internship requires a student to attend college one day a week and be on placement for two days a week and for the first time. supported internships are being run within the council.

As a local authority it is

important to inspire independence, promote self-sufficiency and encourage empowerment.

Lisa Ryan.

internship

coordinator, said: "We want to ensure voung

people with special educational needs encouraged through this programme. are offered the same opportunities to fulfil their potential. We recognise

skills, knowledge and backgrounds each individual has and we want these experiences to be valued and

"It is often the case that discrimination and prejudice prevent access to jobs and training for young people with a learning disability.

"We want to continue preventing this from happening in the East Riding and promote forwardthinking across our region so that we accept and champion diversity and

"This scheme cannot be a success without the help and support from local people, businesses and agencies willing to provide work experience placements to support young people and promote awareness of this opportunity."

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#### Lucy at work with one of her workplace 'buddies'



For the first hour of the day Lucy spends time with the customer relations team at County Hall and is supported by her workplace 'buddies', Sarah Robinson (pictured) and Karen Gibbons.

#### Marwane welcomes people at the Hexagon Centre



Marwane works at the Hexagon Centre in Beverley on Tuesdays and Wednesdays and welcomes members of the public from the reception area.

#### Delivering documents



Lucy prints out any documents sent to her via email and delivers these to the relevant officers.

#### Telephone work



Marwane answers any incoming calls and helps with queries and enquiries.

# Administrative support



Between 10am and 12noon Lucy works within the support services team and provides administrative support. Here, she is collecting the post.

#### Marwane's role includes binding documents



As part of his role, Marwane binds documents, photocopies, scans and inputs data onto spreadsheets.

# Lucy receives support from another workplace 'buddy'



Lucy has been supported in her role within inclusion and access, part of the support services team, by another workplace 'buddy', Jackie Duff.

# Sorting music sheets



A big part of Marwane's job is to sort out music sheets as well as stamping and numbering documents.

## Collecting post



Lucy navigates her way to FT44, popping into the supporting families office to pick up any outgoing

Any post that Lucy picks up will then be placed in the outgoing post tray.

## Shredding waste



Any confidential or general recyclable waste is shredded by Marwane.

# Dealing with outgoing post



Lucy is responsible for sealing all admission letters to be posted out that day. She gets the box of letters from the cupboard and seals all envelopes, which are then placed in the outgoing post tray.

## Dealing with packages



Packages are delivered to the building and Marwane unpacks them and sees that they are put in the correct place or passed to the relevant officer.