## How to get an Apprenticeship



## The process of getting an Apprenticeship

Find an Apprenticeship you are interested in and apply or contact the Business Development

Team if you already have an employer willing to support you



Book in with the Business Development Team for an interview and initial assessment



If you are suitable, your CV will be passed on to the relevant employer



If the employer wishes to interview you, they will arrange this through the Business Development

Team or yourself



If you are successful, arrange a start date with the employer and contracts will be arranged with the College



An assessor will then come out into the workplace to see you and begin your Apprenticeship







There are many different ways you can secure yourself an Apprenticeship.
These are:

- Contacting the Business
   Development Team who can
   assist you in finding the right
   vacancy for you
- Agree with your employer to do an Apprenticeship in your current job or find an employer willing to support you
- Take a look on the college website and apply for any current vacancies that you may be interested in
- Take your CV to any businesses that you may be interested in