

# CIPD CERTIFICATE IN HUMAN RESOURCE MANAGEMENT

EAST RIDING COLLEGE IS AN APPROVED PROVIDER OF CIPD QUALIFICATIONS. THE CIPD IS THE PROFESSIONAL BODY FOR HR AND PEOPLE DEVELOPMENT.

## LEVEL THREE

THE LEVEL THREE COURSE GIVES THOSE INVOLVED IN HUMAN RESOURCES PROVISION THE ESSENTIAL KNOWLEDGE AND SKILLS REQUIRED TO PROGRESS WITHIN THE PROFESSION. IT IS IDEAL FOR THOSE WORKING IN HUMAN RESOURCES WHO DO NOT CURRENTLY HOLD A FORMAL HR QUALIFICATION.

### UNITS OF STUDY:

- DEVELOPING YOURSELF AS AN EFFECTIVE HUMAN RESOURCE OF LEARNING AND DEVELOPMENT PRACTITIONER
- UNDERSTANDING ORGANISATIONS AND THE ROLE OF HUMAN RESOURCES
- RECORDING, ANALYSING AND USING HUMAN RESOURCES INFORMATION
- RESOURCING TALENT
- SUPPORTING GOOD PRACTICE IN MANAGING EMPLOYMENT RELATIONS
- SUPPORTING GOOD PRACTICE IN PERFORMANCE AND REWARD MANAGEMENT

## LEVEL FIVE

THE LEVEL FIVE COURSE HELPS YOU TO DEVELOP ADVANCED KNOWLEDGE AND SKILLS WITHIN HUMAN RESOURCE MANAGEMENT AND PROVIDES AN EXCELLENT OPPORTUNITY TO NETWORK WITH LIKE-MINDED INDIVIDUALS WITHIN YOUR PROFESSIONAL SPHERE.

### UNITS OF STUDY:

- DEVELOPING PROFESSIONAL PRACTICE
- USING INFORMATION IN HUMAN RESOURCES
- BUSINESS ISSUES AND THE CONTEXTS OF HUMAN RESOURCES
- ORGANISATION DESIGN AND DEVELOPMENT
- EMPLOYMENT LAW
- DEVELOPING LEADERSHIP AND MANAGEMENT